



ST AGNES PARISH COUNCIL

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6th February 2024

TO MEMBERS OF THE ENVIRONMENT AND PROPERTY COMMITTEE:

Councillors: Nason (Chair), G Brown (Vice Chair), A Blight, D Brown, Kimberley, Porter, Rodda, Woolcott.

Dear Members,

I hereby give you notice that the meeting of the Environment and Property Committee of St Agnes Parish Council to be held on **Monday 12th February 2024** at the **Parish Rooms, 17 Vicarage Rd, St Agnes**, at **18:15**. All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Catherine Nutting, Parish Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

Biodiversity – the Council has a duty to conserve and enhance biodiversity and must consider what policies, objectives, and action it can take, consistent with the exercise of its functions, to further the general biodiversity objective.

Natural Environment and Rural Communities Act 2006, s.40 & Environment Act 2021, s.102

1. Apologies for absence

To **RECEIVE** any apologies.

2. Declarations of interest/Request for dispensations

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

3. Public Participation

Members of the public are welcome to attend the meeting. Any member of the public, who so wishes, may speak at this point of the meeting on items within the remit of the Council. No previous notice need be given.

4. Environment & Property Committee meeting minutes: 13th November 2023

To **RESOLVE** that the [minutes](#) as above, having been previously circulated, be taken as read and approved. To **NOTE** any matters arising.

5. Updates from Clerk (verbal)

To **RECEIVE** as above and **DISCUSS**. To **RESOLVE** to add to the next agenda, where necessary

- Maintenance Team works list
- Cemeteries and Allotments including Allotment Terms and Conditions
- Library Project
- Building alarms

- Asset management system
- Rent review
- 17b Vicarage Road: inspection report and maintenance
- 17 Vicarage Road structural survey
- Porthtowan public toilets
- Garden of Rest paths

6. Library Project

To **RESOLVE** to **RECOMMEND** that the project be managed by the Full Council, with the support of a cross-Committee Working Group.

7. Minutes review: [9th October](#) & [13th November 2023](#)

To **REVIEW** the actions and outstanding matters as above and **RESOLVE** a course of action.

8. Appointment of Chair of the Committee

To **APPOINT** as above.

9. Appointment of Vice Chair of the Committee

To **APPOINT** as above.

10. Notification of meeting/Suggested items for agenda: March 2023

To **NOTE** any suggested items for the next Committee meeting.

11. Public Bodies (Admissions to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: Staffing level update.

12. Staffing level update

To **NOTE** as above.