



# ST AGNES PARISH COUNCIL

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1<sup>st</sup> September 2023

## TO MEMBERS OF THE HUMAN RESOURCES COMMITTEE:

Councillors: Clark (Chair), D Brown, G Brown, Kimberley Ripper, Rodda, Woolcott.

Dear Members,

I hereby give you notice that the Meeting of the Human Resources Committee of St Agnes Parish Council will be held on 7<sup>th</sup> September 2023 at 10:45 at 17 Vicarage Rd, St. Agnes. All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public. Members of the public are advised that they will be excluded from the meeting after item "Public Bodies (Admissions to Meetings) Act 1960".

### 1. Apologies for absence

To **RECEIVE** any apologies.

### 2. Declarations of Interest/Requests for Dispensation

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

### 3. Approval of the minutes of the meeting of 20<sup>th</sup> July 2023

To **RESOLVE** that the [Minutes](#) of the Meeting of the Human Resources Committee as above having been previously circulated, be taken as read, approved and signed.

### 4. Suggested items for next agenda

To **NOTE** any suggested items for the next Committee meeting: First year review: Children's and Communities Outreach Assistant: To **CONSIDER** and to **RESOLVE** a course of action if applicable.

### 5. Public Bodies (Admissions to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: Staffing.

### 6. Matters arising from the minutes.

To **NOTE** any matters arising.

### 7. Local Government Pension Scheme Employer Discretionary Policy

To **CONSIDER** as above (attached). To **RESOLVE** to set up a working party or otherwise to adopt per the example shared.

**8. Maintenance Team role review per minute H10/23**

To **RECEIVE** the recommendations of the review group (attached). To **RESOLVE** courses of action.

**9. Cleaner timetable during public toilet refurbishment**

To **CONSIDER** as above (attached) and to **RESOLVE** a course of action.

**10. Staffing update**

To **RECEIVE** information as above (forthcoming). To **CONSIDER**. To **RESOLVE** courses of action.