



ST AGNES PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC
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21st April 2023

TO MEMBERS OF THE COUNCIL:

Councillors: Rodda (Chair), Clark (Vice Chair), Barrow, Bradbury, D Brown, G Brown, Bunt, Caddy, Davies, Kimberley, Nason, Porter, Ripper, Watson, Woolcott.

Dear Members,

I hereby give you notice that the Annual Council Meeting of St Agnes Parish Council will be held on Tuesday 2nd May at the **Parish Rooms, 17 Vicarage Rd, St Agnes**, at 19:15. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Appointment of Chair of the Council 2023/24

To **APPOINT** as above.

2. Appointment of Vice Chair of the Council 2023/24

To **APPOINT** as above.

3. Apologies for absence

To **RECEIVE** any apologies.

4. Declarations of interest/Request for dispensations

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

5. Public Participation

Members of the public are welcome to attend the meeting. Any member of the public, who so wishes, may speak at this point of the meeting on items within the remit of the Council. No previous notice need be given.

6. Cornwall Councillors' reports

To **NOTE** as above.

7. Council meeting minutes: 3rd April 2023

To **RESOLVE** that the [minutes](#) of the meeting of the Council as above having been previously circulated, be taken as read and approved. To **NOTE** any matters arising.

8. Committee meeting minutes

To **NOTE** the minutes and resolutions therein of the Committee meetings as below:

- Environment & Property Committee – [11th April 2023](#) (draft)
- Planning Committee – [17th April 2023](#) (draft)

9. Schedule of Payments

To **RESOLVE** to approve as above (forthcoming). Any queries to be directed to the office before the meeting. To **RECEIVE** a budget report (forthcoming).

10. Conflict of Interest: External Auditor

To **RESOLVE** that there is no conflict of interest for any Councillor regarding the external audit company, BDO UK.

11. Annual Governance Statement 2022/23 (section 1)

To **RESOLVE** to approve [as above](#).

12. Accounting Statements 2022/23 (section 2)

To **RESOLVE** to approve [as above](#).

13. Internal Audit report

To **NOTE** [as above](#).

14. General Risk Assessment 2023/24

To **RESOLVE** to approve [as above](#).

15. Investment Strategy 2023/24

To **RESOLVE** to approve [as above](#).

16. Membership of Committees

To **APPOINT** members to Committees as follows:

- [Environment and Planning Committee](#) – 9 members – second Monday of the month, 18:15.
- [Planning Committee](#) – 9 members – third Monday of the month, 19:15.
- [Human Resources Committee](#) – 7 members – ad hoc, approximately 6 per year, daytime meeting.

17. Meeting start times

To **CONSIDER** meeting start times and to set for the next 12 months.

18. Appointment of Members as representatives to outside bodies

To **APPOINT** members to represent the Council on the following bodies:

- Community Network Panel
- Village Hall committees
- North Coast Cluster Group
- Playing Field committees
- Beach Management groups
- Plastic-free groups

19. First annual report – Community Outreach Coordinator

To **RECEIVE** a [written report](#) from the Community Outreach Coordinator and **CONSIDER** the reports.

20. Litter Pick: 17th June

To **APPOINT** Cllrs to lead a litter pick in each ward.

21. Energy contract for streetlighting

To **NOTE** that the decision per minute 261/22 to enter a contract with British Gas Lite for [streetlighting power](#) cannot proceed and that the only choice for streetlighting power is via SSE. To retrospectively **RESOLVE** to enter a contract with SSE as the only option available.

22. Update: Coronation of King Charles III

To **RECEIVE** as above regarding commemorative events. To **RESOLVE** to fund the [provision of entertainment](#) up to the value of £150 in Porthtowan.

23. Update: Emergency centres and Emergency Plan

To **RECEIVE** as above from the working group.

24. Notification of meeting/Suggested items for agenda: 2nd May 2023

To **NOTE** any suggested items for the next Council meeting: Emergency Plan resolution; Future communication/newsletter; List of defibrillators in the Parish; PYP presentation.

25. Reports from Council representatives

To **NOTE** the following reports:

- Community Network Panel.
- Other reports
- Village Hall committees

26. Public Bodies (Admissions to Meetings) Act 1960

To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: None.