



ST AGNES PARISH COUNCIL

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Full Council meeting – 6th March 2023

Minutes of the meeting of St Agnes Parish Council as above, held at Parish Rooms, St Agnes, TR5 0TL, 19:15.

Present: Cllrs Rodda (Chair), Clark (Vice Chair), Bradbury, D Brown, Bunt, Caddy, Davies, Nason, Watson, Woolcott.

Absent: Cllrs Barrow, G Brown, Kimberley, Ripper.

In attendance: L Dunkley, Clerk.

214/22 Apologies for absence.

RECEIVED from Cllrs Barrow, G Brown, Kimberley, Ripper.

215/22 Declarations of interest/Requests for dispensation.

Cllr Watson declared an interest in item 7: finance.

216/22 Public Participation. None.

217/22 Cornwall Councillors' reports. None.

218/22 Council meeting minutes: 6th February 2023

RESOLVED that the minutes of the meeting the Council having been previously circulated, be taken as read, approved and signed. Cllrs Clark/D Brown. 8 in favour, 2 abstained: Cllrs Davies, Nason. No matters arising **NOTED**.

219/22 Committee meeting minutes

NOTED the minutes and resolutions therein of the Committee meetings as below:

- Environment & Property Committee – [13th February 2023](#) (draft)
- Planning Committee – [20th February 2023](#) (draft)

**Cllr Watson left the meeting*

220/22 Schedule of Payments

RESOLVED to approve as above. Cllrs Clark/Caddy. Unanimous. **RECEIVED** a [budget report](#).

**Cllr Watson re-entered the meeting*

221/22 Grant request: Miners & Mechanics Institute

RECEIVED as above ([1](#), [2](#), [3](#)) for £396 towards a Double Contact Grill. It was felt that the MMI financial reserves were healthy and that it was not necessary for the Council to fund 100% of the cost. It was also noted that the café is in competition with other businesses and that Council grants are better suited instead for use on the fabric of the building as a community space. **RESOLVED** to award £350 towards the project. Cllrs Clark/Bradbury. 6 in favour, 4 against: Cllrs Davies, Caddy, Bunt, Watson. **Officers to respond. Clerk to request that MMI explain what the intended use of large reserves are when making future grant requests.**

222/22 Grant request: Blackwater Village Trust

RECEIVED as above ([1](#), [2](#), [3](#)) for £150 towards a Coronation Tea Party. **RESOLVED** to award £150. Cllrs Davies/Clark. 5 in favour. 5 abstained: Cllrs Caddy, D Brown, Bradbury, Bunt, Watson. **Officers to action.**

223/22 Committee Membership

APPOINTED to fill vacancies as follows:

[Planning Committee](#): Cllr Rodda.

[Environment & Property Committee](#): Cllr Kimberley, 1 vacancy remains.

[Human Resource Committee](#): Cllr Nason.

224/22 Police Liaison Group

APPOINTED Cllr Kimberley as a representative to the above.

225/22 Allowances and Expenses Policy changes

CONSIDERED [reviewing the reimbursement values](#) contained within the above [policy](#) and **RESOLVED** to adjust per inflation. Cllrs Bunt/Watson. Unanimous. **Clerk to action.**

226/22 Laptop for Children's and Community Outreach Assistant

RECEIVED a quote ([1](#), [2](#)) and **RESOLVED** to purchase using the capital expenditure earmarked reserve per minute H32/22. Cllrs Watson/D Brown. Unanimous. **Clerk to action.**

227/22 Polling cards for byelections

CONSIDERED funding the issuing of polling cards for forthcoming byelections at [Mount Hawke](#) and [Porthtowan](#) in the event of a contested ballot. **RESOLVED** to request that polling cards are issued in the event of a contested election. Cllrs Bunt/Clark. Unanimous. **Clerk to respond.**

228/22 Public Rights of Way project delivery

RECEIVED a recommendation from the Environment & Property Committee to [bring PROW in-house](#) from April 2023 (minute EP142/22). **RESOLVED** to accept the recommendation. Cllrs D Brown/Bunt. Unanimous. **E&P Manager to pursue.**

229/22 Cornwall Council car parking changes consultation

CONSIDERED [as above](#) and **RESOLVED** to appoint Cllrs D Brown, Barrow, Bunt to work with the Clerk to finalise a response, which will be in opposition to the introduction of winter charges on the grounds of economic concerns and on-street parking concerns. Cllrs Watson/Caddy. Unanimous. **Clerk to pursue.**

230/22 Library rebuild project

RESOLVED to pursue the library rebuild project as presented if suitable funding becomes available, including the potential disposal of the current Council building as part of a business plan if necessary. Cllrs Rodda/Clark. Unanimous.

231/22 Consultation on the Engine Room, Wheal Kitty.

RECEIVED from Cornwall Council regarding the disposal of the above asset ([1](#), [2](#)). **RESOLVED** to respond that the Council is not interested in purchasing the building. Cllrs Bunt/Davies. Unanimous. **Clerk to respond.**

232/22 John Passmore Edwards 200th Birthday – 24th March

RECEIVED information on the above and a planned event in St Agnes. There will be events around the parish on the date of birth, including the reading of a proclamation by Cllr Rodda at 13:30.

233/22 Update: Coronation of King Charles III

RECEIVED as above regarding commemorative events. A working group, involving Cllr Clark, is helping to coordinate events which include a Big Lunch on the Sunday 7th May. Coronation Walk is due to be refreshed/tidied to mark the event, and there is potential for the naming of footpath leading to the Platinum Paddock – e.g. “King Charles III Walk”.

234/22 Update: Emergency centres and Emergency Plan

RECEIVED as above from the working group. John Hannaford (Emergency Management Officer at Cornwall Council) has praised the draft Plan and has given some valuable feedback which the group will work through and bring back to Council. Thanks were given by the Council to Cllr G Brown for his efforts on the project.

235/22 Items for Bolster magazine

RECEIVED suggested items: Cllr elections; Coronation plans; Update on Platinum Paddock trees, stone and QR code; PROW maintenance takeover by the Parish Council; Full colour page on 2023/34 budget. The Council noted that the printing and distribution of the Bolster may be coming to an end soon.

236/22 Notification of meeting/Suggested items for agenda: 3rd April 2023

NOTED: Insurance renewal quotations and resolution. Emergency Plan resolution. Community engagement review and the potential introduction of a newsletter by the Parish Council. **Clerk to investigate.**

237/22 Reports from Council representatives

NOTED the following reports:

- The Blackwater Village Trust AGM is due to take place on 7th March.
- Mithian Village Hall Committee met on 21st February and discussed the possibility of a new committee being set up to detach from existing limitations to fund raising and spending experienced by the Village Hall Committee.
- Play equipment and fencing is due to be updated at Mount Hawke Millennium Green.

238/22 Public Bodies (Admissions to Meetings) Act 1960. None.

Meeting closed at 20:35.

Appendix A: SCHEDULE OF PAYMENTS

Cornwall Council	Trelawny Rd car parking ticket enforcement (Jan 2023) including mileage		£21.00
Norman Electrics Ltd	Lighting replacements. Radiator valve - library. Clerk		£386.28
TEE Electrical Ltd	Annual fire alarm inspections & issue of certs. Clerk		£354.00
Swift Janitorial Supps	Toilet tissue/mop heads/cleaning products - public toilets		£454.15
Allotment holder	Surrender of half plot at Mithian site - refund of deposit and 6 month		£37.50
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Mac salvors Ltd	Various general maintenance supplies. Workwear - B Barrett. Trade a/c		£108.95
L Dunkley	Vehicle mileage & subsistence - First Aid training/SLCC mtg/SLCC Conf		£137.10
Swift Janitorial Supps	Long roll towel x6 pack (public toilets) - to complete above order		£169.79
Wicksteed Leisure Ltd	Replacement swings @ Beaconsfield play park. Minute EP123/22		£1,075.45
Amazon	X2 6 packs of Zoflora cleaner - public toilets	PAID	£48.00
A Ley	Vehicle mileage to Falmouth library & back for site visit on 9th February		£13.05
Clive Kalber	Cemetery maintenance and grave digging - February 2023		£3,105.00
Creative View Ltd	Design charge for Platinum Paddock illustration. Clerk		£112.50
D G Tiling	Replacement tiles for gents WC floor incl. labour. Min EP151/22		£1,100.00
Screwfix (Trade acc)	Outside taps (Mithian allots)/First aid kit /silicone - P/Handyperson		£67.68
Swift Janitorial Supps	Toilet tissue/vinyl gloves/microfibre cloths - public toilets		£456.26
Thurstan Hoskin Sol	Aggie Cycles building devolution legal fee - pymnt advance. Min 203/22	PAID	£50.00
C P & S News	Newspapers for library - January & February 2023		£80.85
IPS Group (UK) Ltd	Card transaction fees for parking meters - February 2023		£100.68
E Whittam (WorkNest)	HR/Health & Safety Advisors - Yr 4 of contract. E-learning. Min H71/19		£5,261.64
E Whittam (WorkNest)	Contract insurance, including admin fee		£303.00
ADT Fire & Security Plc	Maintenance of Intruder Alarm System to March 2024 - Library		£351.29
ADT Fire & Security Plc	Maintenance of Fire Alarm System to March 2024 - Library		£319.34
Staffing costs	Total expenditure - March 2023		£25,617.61

PETTY CASH RECORD February 2023 total - £17.36

LIBRARY TAKINGS February 2023 - £154.05

RECEIPTS

Car park card pymnts	226 card pymnt transactions - Trelawny Rd C/P parking meters - Feb 23	£632.00
Car park cash income	Trelawny Rd C/P - cash received parking meters from 20/1/23 - 27/2/23	£362.40
Allotment holder	New half plot @ Mithian site - deposit & pro rata lease payment	£43.75
CCLA	Local Authorities Property Fund - Quarter 3 dividend received	£938.42
Allotment holders	x3 new half plots - deposits & pro rata lease pymts @ £41.66 each	£124.98
Tregunna Funerals	Burial	£550.00
A C Richards & Son	Burial	£550.00
Tresise & Baldwin	Memorial inscription	£30.00
Tresise & Baldwin	Memorial plaque	£40.00
M Carveth Funerals	Burial (re-open)	£100.00
Car park donations	Porthtowan collection	£70.87
R Pascoe & Sons	Memorial inscription	£30.00