



# ST AGNES PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC  
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27<sup>th</sup> April 2022

## TO MEMBERS OF THE COUNCIL:

Councillors: Rodda (Chair), Clark (Vice Chair), Barrow, Bradbury, D Brown, G Brown, Bunt, Caddy, Knight, Nason, Prendergast, Ripper, Sanders, Slater, Watson, Woolcott.

Dear Members,

I hereby give you notice that the Meeting of St Agnes Parish Council will be held on Tuesday 3<sup>rd</sup> May at the **Parish Rooms, 17 Vicarage Rd, St Agnes**, at 19:15. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public.

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## AGENDA

### 1. Appointment of Chair

To **APPOINT** the Chair of the Council for 2022/23.

### 2. Appointment of Vice Chair

To **APPOINT** the Vice Chair of the Council for 2022/23.

### 3. Apologies for absence

To **RECEIVE** any apologies.

### 4. Declarations of interest/Request for dispensations

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

### 5. Public Participation

Members of the public are welcome to attend the meeting. Any member of the public, who so wishes, may speak at this point of the meeting on items within the remit of the Council. No previous notice need be given.

### 6. Cornwall Councillors' reports

To **NOTE** as above, in particular an update on the Saints Trail.

### 7. Council meeting minutes: 4<sup>th</sup> April 2022

To **RESOLVE** that the [minutes](#) of the meeting of the Council as above having been previously circulated, be taken as read and approved. To **NOTE** any matters arising.

## 8. Committee meeting minutes

To **NOTE** the minutes and resolutions therein of the Committee meetings as below:

- Environment & Property Committee – [11<sup>th</sup> April](#) (draft)
- Planning Committee – [19<sup>th</sup> April](#) (draft)

## 9. Schedule of Payments

To **RESOLVE** to approve as above (forthcoming). Any queries to be directed to the office before the meeting. To **RECEIVE** a [budget report](#).

## 10. Meeting calendar 2022/23

To **NOTE** the [above](#).

## 11. Committee Membership

To **APPOINT** members to all Committees. It is recommended that each Cllr is a member of at least one Committee:

[Planning Committee](#) – 9 members

[Environment & Property Committee](#) – 9 members

[Human Resources Committee](#) – 7 members

## 12. Annual Governance Statement 2021/22 (section 1)

To **RESOLVE** to approve [as above](#).

## 13. Accounting Statements 2021/22 (section 2)

To **RESOLVE** to approve [as above](#).

## 14. Internal Audit report

To **NOTE** [as above](#).

## 15. General Risk Assessment 2022/23

To **RESOLVE** to approve [as above](#).

## 16. Investment Strategy 2022/23

To **RESOLVE** to approve [as above](#).

## 17. Internal Control 2021/22 Quarter 4

To **RECEIVE** as above (forthcoming). To **APPOINT** two Cllrs to undertake checks in July for 2022/23 Quarter 1.

## 18. IT WatchGuard system renewal

To **RESOLVE** to renew as above ([1](#), [2](#)).

## 19. IT support contract renewal

To **RESOLVE** to renew as [above](#).

## 20. Council vehicles

To **RECEIVE** a detailed recommendation from the vehicle working group (forthcoming). To **RESOLVE** to adopt the recommendations set out in the report.

## 21. Additional Bolster page

To **CONSIDER** the need and [cost](#) as above and to **RESOLVE** a course of action.

## 22. Potential for skatepark at Porthtowan

To **DISCUSS** as above (requested at previous meeting).

**23. Update: Emergency centres and Emergency Plan**

To **RECEIVE** as above from the working group.

**24. Update: The Queen's Platinum Jubilee Beacons**

To **RECEIVE** as above.

**25. Items for Bolster magazine**

To **RECEIVE** any suggested items for the next edition.

**26. Notification of meeting/Suggested items for agenda: 6<sup>th</sup> June 2022**

To **NOTE** any suggested items for the next Council meeting: Telephony system renewal; Certificate of Recognition.

**27. Reports from Council representatives**

To **NOTE** the following reports:

- Community Network Panel
- Other reports
- Village Hall committees

**28. Public Bodies (Admissions to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: Staffing, quotations.