



ST AGNES PARISH COUNCIL

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Human Resources Committee meeting – 20th January 2022

Minutes of the meeting as above, held in the Parish Rooms, 17 Vicarage Rd, St Agnes, 11:00.

Present: Cllrs Clark (Chair), Slater (Vice Chair), Ripper, Rodda.

Absent: Cllrs D Brown, Woolcott.

In attendance: L Dunkley, Parish Clerk; E Goater, Environment & Property Manager; A Ley, Library Manager (partial).

H39/21 Apologies for absence.

RECEIVED from Cllr D Brown.

H40/21 Declarations of Interest/Requests for Dispensation. None.

H41/21 Approval of the minutes of the meeting of 7th December 2021.

RESOLVED that the [Minutes](#) of the Meeting of the Human Resources Committee as above having been previously circulated, be taken as read, approved and signed. Cllrs Ripper/Rodda. Unanimous.

H41/21 Expenditure on cemetery-related training

CONSIDERED as [above](#) and **RESOLVED** to fund training for two people (contractor + office administrator). Cllrs Rodda/Slater. Unanimous. **Clerk to action.**

H42/21 Staff appraisals COVID delay

NOTED as above. Efforts would be made to complete appraisals in February.

H43/21 Suggested items for next agenda.

NOTED: Facilities Operative vacancy. Compensatory/bonus scheme for dealing with vandalism at public WCs. Lone working policy.

H44/21 Public Bodies (Admissions to Meetings) Act 1960

RESOLVED that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following item: Staffing. Cllrs Ripper/Slater. Unanimous.

**A Ley, Library Manager entered the meeting*

H45/21 Matters arising from the minutes. None.

H46/21 Review of Facilities Operative vacancy

RECEIVED an update as above. **CONSIDERED** options and **RESOLVED** to readvertise at SCP 6 and to include the option of further hours for litter picking. Cllrs Clark/Ripper. Unanimous. **Clerk to action.**

H47/21 Appointment of Children's and Community Outreach Assistant

NOTED an update as above. C Belsito has been appointed and will start on 1st February 2022, the Committee decided on SCP9 as a starting salary.

The meeting closed at 11:55.

Signed:

Date: