



ST AGNES PARISH COUNCIL

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2nd December 2021

TO MEMBERS OF THE HUMAN RESOURCES COMMITTEE:

Councillors: Clark (Chair), Slater (Vice Chair), Ripper, Roberts, Rodda, Woolcott.

Dear Members,

I hereby give you notice that the Meeting of the Human Resources Committee of St Agnes Parish Council will be held on 7th December 2021 at 09:45 at 17 Vicarage Rd, St. Agnes. All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are held online and are open for public observation.

Members of the public are advised that they will be excluded from the meeting after item "Public Bodies (Admissions to Meetings) Act 1960".

1. Apologies for absence

To **RECEIVE** any apologies.

2. Declarations of Interest/Requests for Dispensation

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

3. Approval of the minutes of the meeting of 16th November 2021.

To **RESOLVE** that the [Minutes](#) of the Meeting of the Human Resources Committee as above having been previously circulated, be taken as read, approved and signed.

4. Suggested items for next agenda

To **NOTE** any suggested items for the next Committee meeting.

5. Public Bodies (Admissions to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: Staffing.

6. Matters arising from the minutes.

To **NOTE** any matters arising.

7. Resignation: L Cox

To **RECEIVE** as above; to review end of contract matters. To **RESOLVE** to agree the content of the recruitment documents, advertising methods and the recruitment process (attached).