



# ST AGNES PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC  
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30<sup>th</sup> November 2021

## TO MEMBERS OF THE COUNCIL:

Councillors: Rodda (Chair), Clark (Vice Chair), Avant, Barrow, Bradbury, D Brown, G Brown, Bunt, Caddy, Nason, Ripper, Roberts, Sanders, Slater, Watson, Woolcott.

Dear Members,

I hereby give you notice that the Meeting of St Agnes Parish Council will be held on Monday 6<sup>th</sup> December at the **Parish Rooms, 17 Vicarage Rd, St Agnes**, at 19:15. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public.

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## AGENDA

### 1. Apologies for absence

To **RECEIVE** any apologies. To **RESOLVE** to accept apologies from Cllr Bunt on the grounds of ill-health and recovery, and thus nullifying the six-month disqualification rule which would otherwise have been triggered later in December 2021.

### 2. Declarations of interest/Request for dispensations

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

### 3. Public Participation

Members of the public are welcome to attend the meeting. Any member of the public, who so wishes, may speak at this point of the meeting on items within the remit of the Council. No previous notice need be given.

### 4. Council meeting minutes: 1<sup>st</sup> November 2021

To **RESOLVE** that the [minutes](#) of the meeting of the Council as above having been previously circulated, be taken as read and approved. To **NOTE** any matters arising.

### 5. Committee meeting minutes

To **NOTE** the minutes and resolutions therein of the Committee meetings as below:

- Environment & Property Committee – [8<sup>th</sup> November](#) (draft)
- Planning Committee – [15<sup>th</sup> November](#) (draft)
- HR Committee – [16<sup>th</sup> November](#) (draft)

### 6. Cornwall Councillors' reports

To **NOTE** as above.

**7. Grant Request: Miner & Mechanics Institute**

To **RECEIVE** an [updated request](#) (and background documents [1](#), [2](#), [3](#)) as above for £4,000 to fund “Replacing CCTV equipment to comply with legal requirements of insurance and license” and to **RESOLVE** a course of action.

**8. Grant Request: Goonown Playing Field Association**

To **RECEIVE** a [request](#) as above for up to £9,000 to fund replacement of toddler swings and associated costs and to **RESOLVE** a course of action.

**9. Schedule of Payments**

To **RESOLVE** to approve as above (forthcoming). Any queries to be directed to the office before the meeting. To **RECEIVE** a [budget report](#).

**10. Budget considerations 2022/23**

To **CONSIDER** an updated draft budget ([detailed](#); [summary](#)) following input from Committees and analysis by officers.

**11. Internal Control**

To **RECEIVE** the completed [report](#) for Q1 and Q2 of the financial year and to **APPOINT** two Cllrs to undertake the process in January 2022. To **RESOLVE** to adopt a revised [Internal Control Policy](#).

**12. Interim Internal Audit**

To **RECEIVE** a [report](#) as above.

**13. General Reserves limit policy**

To **RESOLVE** that in line with custom and practice of the sector the General Reserve shall be kept at a level between (or equal to) 25% of precept and 100% of precept unless there is an exceptional recorded reason for the General Reserve being outside these limits for a limited specified period.

**14. Membership of Committees**

To **APPOINT** a member to fill the vacancy on the [Human Resources Committee](#).

**15. Registration of Asset of Community Value**

To **CONSIDER** a [request](#) to register the Old School in Mount Hawke [as above](#).

**16. Formal response to Cornwall Council’s Transport Plan**

To **RESOLVE** to delegate authority for response to the [above](#) to a group of Cllrs (Cllr D Brown to lead).

**17. Update: Speed sensor and speed limit review**

To **RECEIVE** as above.

**18. Update: Certificate of Recognition working group**

To **RECEIVE** [as above](#) from the working group and to **RESOLVE** a course of action if appropriate.

**19. Update: The Queen’s Platinum Jubilee Beacons**

To **RECEIVE** as above.

**20. Items for Bolster magazine**

To **RECEIVE** any suggested items for the next edition.

## **21. Notification of meeting/Suggested items for agenda: 20<sup>th</sup> December 2021**

To **NOTE** any suggested items for the next Council meeting: Final 2022/23 budget resolution.

## **22. Reports from Council representatives**

To **NOTE** the following reports:

- Community Network Panel
- [Neighbourhood Watch update](#)
- Village Hall committees
- Other reports
- North Coast Cluster Group

## **23. Public Bodies (Admissions to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: Contracts.

## **24. Resignation: L Cox**

To **NOTE** the resignation of a member of staff and that the Human Resource Committee will pursue recruitment to fill the subsequent vacancy.

## **25. Energy contracts**

To **CONSIDER** new information/options and to **RESOLVE** a course of action if appropriate (forthcoming, if appropriate).