



ST AGNES PARISH COUNCIL

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Environment and Property Committee meeting – 9th August 2021

Minutes of the meeting of the Environment and Property Committee, held in the Parish Rooms, 17 Vicarage Rd, St. Agnes, 19:15.

Present: Cllrs Clark, Ripper, Roberts, Rodda, Slater.

Absent: Cllrs Bunt, Sanders.

In attendance: L Dunkley, Clerk. E Goater, Environment & Property Manager. 1 member of the public present.

EP1/21 Appointment of Chair

APPOINTED Cllr Roberts as the Chair of the Committee for 2021/22. Cllrs Clark/Rodda. Unanimous.

EP2/21 Appointment of Vice Chair

APPOINTED Cllr Rodda as the Vice Chair of the Committee for 2021/22. Cllrs Clark/Roberts. Unanimous.

EP3/21 Apologies for absence

RECEIVED from Cllr Bunt.

EP4/21 Declarations of interest/ Requests for dispensation. None.

EP5/21 Public participation. None.

EP6/21 Dissolved Committee meeting minutes: Environment Committee; Property and Devolved Services Committee

RESOLVED that the minutes of the final meetings of the dissolved Committees as above having been previously circulated, be taken as read and approved.

- Environment Committee – [17th March 2020](#). Cllrs Rodda/Ripper. 3 in favour, 2 abstained: Cllrs Roberts, Slater.
- Property & Devolved Services Committee – [11th February 2020](#). Cllrs Slater. No seconder. 1 in favour, 4 abstained: Cllrs Clark, Ripper, Roberts, Rodda.

EP7/21 Cemetery extension field

CONSIDERED [options](#) for maintenance and use. **RESOLVED** to create pathways through the field and maintain them as accessible; to sow wildflower seeds away from the pathways; to install notices stating that dogs should be kept on leads and any waste to be removed. To be reviewed in one year. Cllrs Ripper/Slater. Unanimous. **E&P Manager to pursue.**

EP8/21 Library building development plan

CONSIDERED [options](#) for development as above. **APPOINTED** Cllrs Clark & Slater alongside the E&P Manager, the Library Manager and a member of the 'Friends Of' group to a working group to develop a suggested plan of action including timescales and cost-benefit analysis. **E&P Manager to coordinate.**

EP9/21 Assessment of tools inventory, storage requirements and training needs for the Amenities department

NOTED that an [inventory and assessment](#) as above is being drawn up. Further reports and discussion/decision to follow at a future meeting. **E&P Manager to pursue.**

Signed

Date.....

EP10/21 Completion of full tree survey on Council land

NOTED as above ([1](#), [2](#), [3](#), [4](#), [5](#), [6](#), [7](#), [8](#), [9](#), [10](#)) and the Full Council decision to instruct all necessary works to be undertaken.

EP11/21 Replacement of defunct Wallgate sinks

DISCUSSED and [considered](#) as above. Automated units such as Wallgates were not favoured. A number of issues – such as with sand – were discussed. **E&P Manager to pursue with Amenities team and consult other Councils which manage beach toilets. Options to be brought to a future meeting.**

EP12/21 Geothermal Power Project: Site visit

CONSIDERED [information](#) as above and decided that all Cllrs and the E&P Manager shall be invited to conduct a site visit. **E&P Manager and Cllr Slater to coordinate.**

EP13/21 The Queen's Green Canopy: The Woodland Trust

CONSIDERED [information](#) as above. The Committee gave instruction to proceed in principle and bring options back to a future meeting. **E&P Manager to pursue and to contact Tree wardens.**

EP14/21 Notification of meeting/Suggested items for agenda: 13th September 2021

NOTED suggested items for the next Committee meeting: Wallgate replacement; update on amenities inventory and storage requirements; Queen's Green Canopy update; Update on speed sensor locations, frequency of movement and management of data; Library building update; Water refill project update; Bee bus stops; Reintroduction of community litter picks.

EP15/21 Reports from Council representatives

NOTED the following reports:

- Plastic-free groups – Cllr Clark reported that no activity or communication had been seen for a long time.
- Porthtowan footpath query – a member of the public was unhappy that 318/73/1 did not allow cyclists. Cllr Rodda to respond that the query should be raised with CC.

EP16/21 Public Bodies (Admissions to Meetings) Act 1960

RESOLVED that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: Quotations and contracts. Cllrs Ripper/Rodda. Unanimous.

EP17/21 Damaged bus shelter near Chiverton Arms

NOTED the occurrence of bus shelter damage and subsequent actions to replace. **RESOLVED** retrospectively to approve actions taken: informing the insurance company; obtaining a like-for-like quotation (only one of which could be found). Cllrs Ripper/Rodda. Unanimous.

EP18/21 Car park pay and display infrastructure and hardware

CONSIDERED options and quotations for Trelawny Road car park and **RESOLVED** to:

- Appoint IPS as the contractor to supply and install machines and associated infrastructure, and to provide ongoing maintenance and hosting beyond the first year of warranty;
- Use electricity power from the library building and appoint Norman Electrics for additional works needed.

Cllrs Ripper/Rodda. Unanimous. **E&P Manager to pursue once Parking Order is in place (or in process – liaise with Clerk).**

Meeting closed at 20:35.

Signed

Date.....