



ST AGNES PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC
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St Agnes, Cornwall
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Council meeting – 5th July 2021

Minutes of the meeting of St Agnes Parish Council as above, held at Parish Rooms, St Agnes, TR5 0TL, 19:15.

Present: Cllrs Rodda (Chair), Clark (Vice Chair), Ripper, Roberts, Sanders, Slater.

Absent: Cllr Bunt.

In attendance: L Dunkley, Clerk; E Goater, Environment & Property Manager. No members of the public were present.

37/21 Apologies for absence

RECEIVED from Cllr Bunt.

38/21 Declarations of interest/Requests for dispensation. None.

39/21 Public Participation. None.

40/21 Welcome to new Environment and Property Manager

NOTED the appointment of E Goater and the cancellation of the July Environment & Property Committee Meeting.

41/21 Annual Council meeting minutes: 17th May 2021

RESOLVED that the minutes of the meeting of the Council, as above, having been previously circulated, were taken as read, approved and signed. Cllrs Ripper/Slater. Unanimous. No matters arising **NOTED**.

42/21 Committee meeting minutes

NOTED the minutes and resolutions therein of the Committee meetings as below:

- Planning Committee – [24th May](#)
- Planning Committee – [21st June](#) (draft)

43/21 Cornwall Councillors' reports. None.

44/21 Schedule of Payments

RESOLVED to approve as above for July and retrospectively for [June](#). Cllrs Clark/Ripper. Unanimous.

45/21 Start Time of Meetings 2021/22

CONSIDERED [altering from 19:15](#). It was felt that the current start time is suitable for the time being but that it can be reviewed when more Councillors are elected. **Clerk/Cllr Ripper to respond.**

46/21 Promotion of Playgrounds/Parks

CONSIDERED as above regarding the use of the Council's website and the production of a [new map](#). A new page will be dedicated to the five parks. It was felt that a map showing the park locations, alongside cycle routes, PROW and other facilities should be developed. **Cllr Rodda, Ripper and EP Manager to pursue options.**

47/21 New connection to existing post at Beaconsfield

CONSIDERED if there are objections to the above [request](#) by Western Power Distribution via Cornwall Council. No objections raised. **Clerk to respond.**

48/21 Error and apology to Williams family for gate installation

RESOLVED to acknowledge a mistake by the Council in not conferring with the Williams family, land owners adjacent to the Parish Field, and gaining their permission to remove part of a Cornish hedge and install a gate; to issue a formal apology. Cllrs Ripper/Clark. Unanimous. **Clerk to action.**

49/21 "20 is Plenty" campaign

RECEIVED information as above ([1](#), [2](#), [3](#)) and **RESOLVED** to support 20's Plenty for Cornwall's aim for default 20mph limits where people live, work, shop, play, learn and spend leisure time with signage and public engagement. Cllrs Slater/Ripper. Unanimous. **Clerk to respond.**

50/21 Service Level Agreement: Parking

CONSIDERED the content of [the above](#) and **RESOLVED** an in-principle agreement to the contents – to be reviewed at a point when charging introduction is imminent at Trelawny Road car park. Cllrs Ripper/Slater. Unanimous. **Clerk to pursue.**

51/21 Service Level Agreement: Dog patrol

CONSIDERED the content of [the above](#) and **RESOLVE** to enter the agreement immediately. Cllrs Roberts/Ripper. Unanimous. **Clerk to action.**

52/21 Laptop purchase

RESOLVED to retrospectively authorise [expenditure](#) as above for use by the Environment & Property Manager. Cllrs Clark/Slater. Unanimous.

53/21 St Agnes Parish Council (off street parking places) Order 2021

CONSIDERED a [draft](#) and to **RESOLVED** to agree content. Cllrs Ripper/Slater. Unanimous.

54/21 Update: Car Park pay and display machines

RECEIVE as above. **Clerk and EP Manager to pursue further quotes. Clerk to write letter of thanks to Scout Group for staff parking.**

55/21 Update: Parish Youth Project

RECEIVED as above. Content for the webpage is needed from the group.

56/21 Items for Bolster magazine

RECEIVED suggested items: Trimming back hedges abutting pavements; rundown of what the Council has done recently. Renewable energy switching and carbon footprint audit.

57/21 Notification of meeting/Suggested items for agenda: 2nd August 2021

NOTED suggested items for the next Council meeting: Dan Wildman – PYP – to present an update; pay & display machines; request Cornwall Cllrs reports.

58/21 Reports from Council representatives

NOTED the following reports:

- CNP: Cllr Slater reported that posts for new speed sensor locations are being chased. **Clerk to pursue.** Discussion on fire brigade coverage, social housing and A30 dualling.
- National, Local and Neighbourhood Planning Policy meeting: Cllr Ripper attended.
- Cllr Rodda: A Parish Community calendar for use by community groups would be very beneficial. **Cllrs Roberts and Rodda to pursue with community groups.**

59/21 Public Bodies (Admissions to Meetings) Act 1960.

RESOLVED that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: Quotations. Cllrs Clark/Slater. Unanimous.

60/21 Works to trees

CONSIDERED a quotation for works to trees identified as necessary within 12 months of the tree survey completion (April/May 2021) and **RESOLVED** to proceed with the works including obtaining planning permission via the contractor. Cllrs Ripper/Slater. Unanimous.

61/21 Energy contracts at Public Toilets

CONSIDERED new information/options. Cllr Roberts to provide reputable renewable energy company details to obtain quotes. Council felt it was important to pursue a carbon audit to establish a baseline carbon footprint for preparation to set target over the coming decade. **Clerk and Cllr Roberts to pursue.**

Meeting closed at 20:35.

Signed

Date.....

Appendix A: SCHEDULE OF PAYMENTS

Cornish Fixings Ltd	Drop in anchor zinc & screws set - Parish Handyperson (Trade Account)	£19.13
Victorian Plumbing Ltd		PAID
Screwfix	Replacement mixer tap - Porthtowan toilets - Parish Handyperson	£81.90
Rabart Decorators Ltd	Makita multi tool drill - Parish Handyperson (Trade Account) Clerk's authority	£256.68
Datasharp UK Ltd	Filler & Allcoat exterior paint - Parish Handyperson	£50.05
Cornwall ALC Ltd	Dell laptop for new E & P Manager - Clerk/Chair/VC's authority (Minute 31/21)	£1,473.35
Mac salvors Ltd	Finance training - Clerk and Cllrs Rodda & Slater	£108.00
Kernowek Gardeners	Work boots/timber/adhesive/discs - Parish Handyperson (Trade Account)	£91.41
Cornish Fixings Ltd	Cutting of Open Spaces per contract - March, April, May (x 5 cuts in total)	£1,200.00
Clive Kalber	Supplies for Parish Handyperson - re public toilets (Trade Account)	£8.48
Brian White	Cemetery maintenance & grave digging - June 2021	£1,033.33
B Barrett	Accounting support for Quarter ending 30th June 2021	£675.00
(Handyperson)	Reimbursement for cash purchase of drain cleaner - public toilets	£7.00
Staffing costs	Total expenditure - July 2021	£22,881.90
<u>PETTY CASH RECORD</u>	Reconciled running total with cash in tin: £15.45 - 30/06/2021	
<u>LIBRARY TAKINGS</u>	June 2021 - Nil	
 <u>RECEIPTS</u>		
Car park donations	St Agnes collection (X4 honesty boxes)	£483.36
Car park donations	Porthtowan collection	£143.46

Signed

Date.....