



ST AGNES PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC
Parish Rooms, 17 Vicarage Road
St Agnes, Cornwall
TR5 0TL

01872 553801
clerk@stagnes-pc.gov.uk
www.stagnes-pc.gov.uk

Property & Devolved Services Committee meeting – 11th February 2020

Minutes of the above meeting held in the Parish Rooms, 17 Vicarage Rd, St. Agnes, 09:45.

Present: Cllrs Bunt (Chair), Brown, Hougham, Slater.

Absent: Cllr Forbes, Roberson, Stackhouse, Ripper (ex officio), Clark (ex officio).

In attendance: L Dunkley, Parish Clerk; A Ley, Library Manager.

Pr55/19 Apologies for absence.

RECEIVED from Cllr Forbes, Stackhouse, Ripper, Clark.

Pr56/19 Declarations of interest/Request for dispensations. None.

Pr57/19 Property and Devolved Services Committee meeting minutes: 10th December 2019

RESOLVED that the Minutes of the Meeting of the Property Management Committee as above having been previously circulated, be taken as read, approved and signed. Cllrs Bunt/Slater. 3 voted in favour, 1 abstained: Cllrs Hougham.

Pr58/19 Matters Arising from these minutes.

Pr48/19 Rose Garden tap update – a local contractor will be quoting.

Office heating quote provided and accepted per minute Pr49/19. **Clerk to action**

Pr50/19 Hand washing at Churchtown & Trevaunance. **Clerk to action**

Pr59/19 Third party materials in the library

CONSIDERED the Councils position on the above, taking into account Cornwall Council policy, other practises, legal restrictions etc. Provided the following guidance to include in a policy:

- Notices that can be displayed on a board – community/library/council events in the Parish (if space allows). Not deemed likely to cause offence by Council staff.
- Notices that can be displayed in a 'Community resource folder' but not on the noticeboard – from groups with defined events within the Parish, including recurring meetings.
- No promotion of civil disobedience, illegal activity, political parties etc.
- No periodicals or newsletters will be displayed or stored other than a defined list which will include: Blackbird Pie, Primary Times, Cornwall Wildlife Trust, National Trust etc....
- Final say on what material will be included on the notice board and the community resources folder will be at the discretion of Library Manager in conjunction with Clerk. The Council will support their decision.

Clerk and Library Manager to action.

Pr60/19 Car park update

RECEIVED an update as above. Authorisation to spend on a consultation has been given by Full Council and contact has been made with appropriate officers at Cornwall Council. The car park working group will meet in due course. **Clerk to pursue.**

Pr61/19 Radon testing at Council properties

CONSIDERED the need for a testing policy and instructed officers to write up a policy for ten-year testing. **Clerk to action and bring to future meeting.**

Signed

Date.....

Pr62/19 Solar Power and wider sustainability matters

RECEIVED an update on the above. The Environment Committee will be considering a wide-ranging sustainability, carbon-reduction and environmental management strategy.

Pr63/19 Beach shelter “Lookout Hut” devolution

RECEIVED an update. Cornwall Council are still processing the expression of interest from the Parish Council.

Pr64/19 Recurring damp issue in Council meeting room

RECEIVED an update as above. The surveyor continues to be pursued.

Pr65/19 Public toilet matters

DISCUSSED door frame repairs, locking up, and CCTV at Porthtowan toilets. **Cllr Bunt to pursue locking up in conjunction with Clerk.**

Pr66/19 Notification of meeting/Suggested items for agenda: 14th April 2020

NOTED as above: Radon policy; library building refurbishment works (Library Manager); Land audit to be updated/completed (**Clerk to liaise with Cllr Bunt**); car park working group update; handwash update at Trevaunance Cove and Churchtown; Library third party material policy; Report from Library manager (recurring) and any other reports (e.g. Library steering group).

Pr67/19 Public Bodies (Admissions to Meetings) Act 1960. None.

The meeting closed at 11:00.

Signed

Date.....