



ST AGNES PARISH COUNCIL

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Human Resources Committee meeting – 31st March 2021

Minutes of the meeting as above, held online, 09:45.

Present: Cllrs Clark (Chair), Field, Johns, Ripper, Rodda, Slater.

Absent: Cllr Bunt.

In attendance: L Dunkley, Parish Clerk.

Thanks were given to the Clerk for his work behind the scenes, particularly on HR matters and in the context of home working, home schooling, self-isolating and taking accrued annual leave.

H58/20 Apologies for absence. None.

H59/20 Declarations of Interest/Requests for Dispensation. None.

H60/20 Approval of the minutes of the meeting of 9th March 2021.

RESOLVED that the Minutes of the Meeting of the HR Committee as above having been previously circulated, be taken as read, approved and signed. Cllrs Ripper/Rodda. Unanimous.

H61/20 Phased re-opening plan: Office

RECEIVED as above and to **RESOLVED** to adopt a phased re-opening plan as circulated. The office will reopen to the public after 21st June; the plan would be under contestant review and subject to Government guidance. The Clerk will be afforded flexibility for induction purposes for the new employer after 21st June. Cllrs Ripper/Slater. Unanimous. **Clerk to disseminate.**

**Cllr Johns left the meeting*

H62/20 Phased re-opening plan: Library

RECEIVED as above and to **RESOLVED** to adopt a phased re-opening plan. Cllrs Clark/Slater. Unanimous. Fines to be reintroduced from 1st September 2021. **Clerk to action.**

H63/20 Suggested items for next agenda.

NOTED: Reopening review if necessary; New employee update.

H64/20 Public Bodies (Admissions to Meetings) Act 1960

RESOLVED that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following item: Staffing. Cllrs Slater/Rodda. Unanimous.

H65/20 Matters arising from the minutes. None.

H66/20 Environment and Property Manager recruitment

RECEIVED a recommendation as above following a comprehensive recruitment process. **RESOLVED** to appoint to the position subject to references. Cllrs Clark/Ripper. Unanimous. **Clerk to pursue.**

The meeting closed at 10:25.

Signed:
Date: