



ST AGNES PARISH COUNCIL

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Council meeting – 7th December 2020

Minutes of the meeting of St Agnes Parish Council as above, held online and via telephone, 18:30.

Present: Cllrs Ripper (Chair), Clark (Vice Chair), Ball, Brown, Bunt, Field, Forbes, Johns, Roberson, Rodda, Slater.

Absent: Cllrs Drew, Roberts.

In attendance: L Dunkley, Clerk; C Callaway, Deputy Clerk; A Tippett, Admin Officer. Cwll Cllrs Mitchell, Duffin. 2 members of the public.

96/20 Apologies for absence.

RECEIVED from Cllrs Roberts, Drew.

97/20 Declarations of interest/Requests for dispensation. None.

98/20 Public Participation. None.

99/20 Council meeting minutes: 2nd November 2020

RESOLVED that the minutes of the meeting of the Council, as above, having been previously circulated, were taken as read, approved and signed. Cllrs Clark/Slater. 7 in favour, 4 abstained: Cllrs Rodda, Field, Johns, Bunt. No matters arising **NOTED.**

100/20 Committee meeting minutes

NOTED the minutes and resolutions therein of the Committee meetings as below:

- HR Committee – 19th October 2020 (approved)
- HR Committee – 19th November 2020 (draft)

101/20 Cornwall Councillors' reports

NOTED from Cwll Cllr Mitchell – thanks were given to the Parish Council for the recent installation of speed signs. The footpath at Wheal Kitty is closed for chimney repair and CC are looking at whether a diversion is feasible. Santa will be visiting Blackwater on 21st December.

From Cwll Cllr Duffin – CC are busy with COVID-19 grants and signposting. Elections are still planned for May 2021 and in some areas there will be four ballots (Police & Crime Commissioner, Parish Council, Cornwall Council and NDPs), and all will take place on the same day (6th May). The Count will be on the following day. Cwll Cllr Duffin will not stand again and will instead work at the local Food Bank full time.

102/20 Schedule of Payments

RESOLVED to approve as above. Cllrs Forbes/Rodda. Unanimous.

103/20 Wheal Kitty triangle

RECEIVED an update on a completed community consultation and project ideas and costs. The group are yet to request funding, but it is expected that this will be forthcoming.

104/20 Grant request: Miners and Mechanics Institute

RECEIVED as above for £8,000. Issues regarding previously requested information were discussed. Clarifications were sought on previous funding and constitution detail. The Council learned that £10,000 of previously granted public money was given to all businesses to help cope with the COVID crisis, and at the MMI this including moving the café, reconfiguring, setting up COVID stations. The “First Charity Trustee” in the constitution is one of the three required trustees put in place after reforming in 2013. The Air Source Heat Pump will be removed as it circulates air and doesn't bring in outdoor fresh air. The source of the information explaining the need for the new heating system to meet COVID measures is the Trustee's own research, not external or independent. Comments included: COVID-19 is on its way out and the need for the project is questionable; the range of people in the community supported by the MMI is impressive and it plays a valuable function in the community; £8,000 is a very large proportion of the Council's grant budget.

It was proposed to award £6,000 towards the project: Cllrs Clark/Bunt.

An amendment was proposed to award £4,000 towards the project: Cllrs Forbes/Slater. 4 in favour, 6 against: Cllrs Ripper, Clark, Ball, Brown, Field, Bunt; 1 abstained: Cllr Johns.

RESOLVED to award £6,000. 9 in favour, 1 against: Cllr Forbes, 1 abstained: Cllr Johns.

**Cllr Johns left the meeting*

105/20 Grant request: Blackwater Primary School

RECEIVED as above for £2,240. It was noted that Mithian School have used their own funds for the same project, though it is unclear if Mithian are in a better financial position. Concern that it may set a precedent to pay for school facilities across all the primaries in the parish. Some expect this to be funded by educational budget of the school/academy trust, though underinvestment in the school is not fault of the headteacher. **RESOLVED** to award £2,240. Cllrs Roberson/Slater. 6 in favour; 4 against: Cllrs Forbes, Ripper, Ball, Brown.

106/20 Grant request: St Agnes Rose Garden Association

RECEIVED as above for £1,095 and **RESOLVED** to award £1,095. Cllrs Forbes/Bunt. Unanimous.

The next item was brought forward up the agenda

107/20 Water refill station project

RECEIVED information as above. **RESOLVED** to support the project. Cllrs Forbes/Bunt. Unanimous.

**Cllr Bunt left the meeting*

108/20 COVID-19-related closure update

RECEIVED as above. The office will remain closed to the public until the New Year and will be reviewed then. The library remains open on a limited basis. Public toilets remain open.

109/20 Completed external audit 2019/20

NOTED as above.

110/20 Interim internal audit 2020/21

NOTED as above. Compliments were paid to the Deputy Clerk for her work on this matter.

111/20 Budget 2021/22

CONSIDERED a detailed draft budget from the working group and decided to reduce the election budget by £3,000. **CONSIDERED** the use of CIL monies and related earmarked reserves funds for infrastructure-related projects and agreed to use CIL monies for qualifying expenditure where possible. **Clerk to pursue.**

112/20 Appoint to fill Committee vacancies

APPOINTED per below following the resignation of Cllr Tom Hougham:

- Human Resources Committee – Cllr Rodda
- Property & Devolved Services Committee – Cllr Clark

113/20 Parish Play Areas approach

RECEIVED a recommendation from the working group. **RESOLVED** to offer to play area management groups in the Parish to:

- Undertake monthly inspections;
- Fund and organise annual RoSPA inspections;
- Undertake basic repairs and maintenance;
- Initiate a forum of play area representatives to encourage sharing of ideas.

Cllrs Ripper/Clark. Unanimous. **Clerk to pursue.**

114/20 Trelawny Road car park

RECEIVED consultation results and subsequent recommendation from the working group.

**Extension to meeting of 20 mins. Cllrs Slater/Clark. Unanimous.*

Cllr Forbes asserted that it is likely there will be a free Pay & Display ticket machine available via Cwll Cllr Mitchell, and that enforcement will not be very costly. There was discussion on the pay and display vs pay on exit issue and the Council will await forthcoming information before deciding on which route to take.

RESOLVED to:

- Introduce charging for all, including blue badge holders between 07:00-18:00 on the following tariff:
 - 1.5hrs Free
 - 2.5hrs £1.00
 - 3.5hrs £2.00
 - 3.5hrs plus = £5.00
- Introduce “No overnight sleeping/camping” within any Parking Order/list of rules;
- Consider blocking up the car park entrance and use the current exit as in/out.

Cllrs Brown/Rodda. Unanimous.

Discussion and decision on further matters to be addressed in due course when information is forthcoming. **Clerk to pursue Parking Order and further information.**

115/20 Update: Dogs on beaches per 86/20

RECEIVED an update. Blue Flag rules have been clarified and do not require 24 hours a day bans during the bathing season. This was met with disappointment by some.

116/20 Update: Mount Hawke School and land for staff parking per 88/20

RECEIVED as above. Report circulated and further information is forthcoming from Cornwall Council and Cormac. There is a focus on walking to school, and safe parking if it is necessary to drive. £5,000 may be forthcoming via the Community Link Officer to aid projects.

117/20 Items for Bolster magazine

RECEIVED suggested items for the next edition: Speed sensor update; New assistant handyperson. **Clerk to pursue.**

118/20 Notification of meeting/Suggested items for agenda: 14th December 2020

NOTED suggested items for the next Council meeting: Budget resolution; Standards survey.

119/20 Reports from Council representatives

NOTED the following reports:

- Planning conference attendance by Cllr Ripper.
- Blackwater Village Trust: The Hall is being used in a COVID secure manner; new speed signs are welcome; Xmas lights switch on took place on 6th December; “Kerbside carols” will take place each Thursday at 8pm.
- Mt Hawke Youth group are back running in the chapel each week; Mt Hawke will also participate in “kerbside carols”; a “slow ways” project was mentioned (**Clerk to agenda at February meeting**).
- St Agnes Xmas lights have been installed in Churchtown and the tree is up; there are no plans to install more this year – and the group are restricted regarding going into people’s homes to plug in equipment.
- Cllr Slater attended the Community Network Panel; a video of the projected route of the new A30 was shown; preparatory work has started – and the main works commence in January 2021. The developers are happy to talk at Council meetings; an update was requested, particularly regarding the footpath and cycle way (the path joins Truro and St Agnes, and Perranporth to Newquay – but not St Agnes to Perranporth. **Cllr Roberson to update at February meeting**).

120/20 Public Bodies (Admissions to Meetings) Act 1960. None.

Meeting closed at 20:50.

Appendix A: SCHEDULE OF PAYMENTS

John Lewis (online)	Samsung Galaxy Tablet -Speed sensors (Handyperson) -Approved Minute 87/20	PAID £219.00
R Sanders	Repairs to play equipment at Beaconsfield Play Area - Approved Minute 36/20	PAID £1497.60
Viking	A4 paper/laminating pouches/2021 wall planners & diaries etc per invoice	£232.46
South West Water	Supply to library - Outstanding balance paid to clear (in order to restart D/D)	PAID £103.58
Wish (online)	X3 laptop stands for office staff (Health & Safety) *October order cancelled	PAID £98.07
Mac salvors	Supplies for Handyperson - Hammerite & aluminium channel 2.4m	£23.32
PKF Littlejohn LLP	Limited assurance review of Annual Return for year ending 31st March 2020	£1,200.00
Mac salvors	Supplies for Handyperson - X4 federal lock padlocks for speed sensors	£118.22
Cornwall ALC Ltd	Virtual Code of Conduct training on 24th November - Cllr Brown	£24.00
Cornwall ALC Ltd	Virtual Finance for Councillors training on 15th December - Cllr Ripper	£36.00
C Kalber	Cemetery maintenance & grave digging - November 2020	£1,448.33
Reach Publishing	Job advertising for Environment & Property Manager role - Minute 93/20	PAID £1200.00
B Barrett	Reimbursement for Handyperson cash purchases as detailed	£64.58
HSE Books	Health & Safety Law poster for display in the Council office	PAID £15.00
Staffing costs	Total expenditure - November 2020	£15,128.01
<u>PETTY CASH RECORD</u>	Reconciled running total with cash in tin: £28.20 - 01/12/2020	
<u>LIBRARY TAKINGS</u>	October and November 2020 – Nil	
<u>RECEIPTS</u>		
D Tresise & Sons	X2 headstones @ £70 each	£140.00
D Lovering Funerals	Burial	£500.00
Carlyon Funerals	Ashes	£350.00
Martin & Sons Masons	Headstone	£70.00
Goundrys	Rental income for Flat 17B (less £108 management fee)	£900.00
Car park donations	St Agnes collection (x4 honesty boxes)	£227.61
M Carveth	Ashes	£100.00
Allotment holder	New half plot takeup at Mithian site (deposit and pro rata lease payment)	£43.75

Signed

Date.....