



# ST AGNES PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC  
Parish Rooms, 17 Vicarage Road  
St Agnes, Cornwall  
TR5 0TL

01872 553801

[clerk@stagnes-pc.gov.uk](mailto:clerk@stagnes-pc.gov.uk)  
[www.stagnes-pc.gov.uk](http://www.stagnes-pc.gov.uk)

25th February 2020

## TO MEMBERS OF THE COUNCIL:

Councillors: Ripper (Chair), Clark (Vice Chair), Ball, Brown, Bunt, Drew, Field, Forbes, Hougham, Johns, Lane, Roberson, Roberts, Rodda, Slater, Stackhouse.

Dear Members,

I hereby give you notice that the Meeting of St Agnes Parish Council will be held on Monday 2<sup>nd</sup> March at the Parish Rooms, 17 Vicarage Rd, St. Agnes, at 19:15. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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## AGENDA

### 1. Apologies for absence

To **RECEIVE** any apologies.

### 2. Declarations of interest/Request for dispensations

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

### 3. Public Participation

Members of the public are welcome to attend the meeting. Any member of the public, who so wishes, may speak at this point of the meeting on items within the remit of the Council. No previous notice need be given.

### 4. Council meeting minutes: 3<sup>rd</sup> February 2020

To **RESOLVE** that the minutes of the Meeting of the Council as above having been previously circulated, be taken as read, approved and signed (attached). To **NOTE** any matters arising.

### 5. Committee meeting minutes

To **NOTE** the draft minutes and resolutions therein of the Committee meetings as below (attached):

- HR Committee – 31<sup>st</sup> January 2020
- Planning – 17<sup>th</sup> February 2020
- Property & DS Committee – 11<sup>th</sup> February 2020

### 6. Cornwall Councillors' reports

To **NOTE** as above.

### 7. Schedule of Payments

To **RESOLVE** to approve as above (draft attached). Any queries to be directed to the office before the meeting.

**8. Grant Application: Young People Cornwall**

To **RECEIVE** as above for £3000 towards the St Agnes Parish Youth project and to **RESOLVE** a course of action (attached).

**9. Internal control procedures**

To **RECEIVE** report as above from December 2019 and to **APPOINT** members to conduct in March 2020 (attached).

**10. Financial Regulations and Scheme of Delegated Authority**

To **RECEIVE** current and new recommended documents as above and to **CONSIDER** in preparation for resolution at a future meeting (attached).

**11. Fixed Asset Register Policy**

To **RESOLVE** to adopt as above (attached).

**12. Appoint NDP working group per 202/19 (ii) and (iii)**

To **APPOINT** as above.

**13. Exceptional Public Service acknowledgement**

To **DISCUSS** the former Parish Council acknowledgement award for exceptional public service to people in the Parish (Cllr Slater to lead).

**14. Update: Parish Youth Project**

To **RECEIVE** any updates.

**15. Items for Bolster magazine**

To **RECEIVE** any suggested items for the next edition.

**16. Notification of meeting/Suggested items for agenda: 6<sup>th</sup> April 2020**

To **NOTE** any suggested items for the next Council meeting.

**17. Reports from Council representatives**

To **NOTE** the following reports:

- Community Network Panel
- North Coast Cluster Group
- Village Hall committees
- Other reports

**18. Public Bodies (Admissions to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items:  
Quotations/contracts.