



ST AGNES PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC
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Council meeting – 16th December 2019

Minutes of the meeting of St Agnes Parish Council as above, held in the Parish Rooms, 17 Vicarage Rd, St. Agnes, 18:00.

Present: Cllrs Ripper (Chair), Clark (Vice Chair), Brown, Bunt, Forbes, Hougham, Lane, Roberts, Rodda, Slater, Stackhouse.

Absent: Cllrs Ball, Drew, Field, Johns, Roberson.

In attendance: L Dunkley, Parish Clerk. No members of the public present.

197/19 Apologies for absence.

RECEIVED from Cllrs Ball, Drew, Field.

198/19 Declarations of interest/Requests for dispensation. None received.

199/19 Public participation. None.

200/19 Council meeting minutes: 2nd December 2019

RESOLVED that the minutes of the meeting of the Council, as above, having been previously circulated, were taken as read, approved and signed. Cllrs Forbes/Lane. 9 voted in favour. 2 abstained: Cllrs Clark, Rodda. No matters arising
NOTED.

201/19 Committee Meeting Minutes

NOTED the draft minutes and resolutions of the Committee meetings as below:

- Property & DS – 10th December 2019

202/19 Formal handover of the NDP to the Council from the Steering group per 188/19

RESOLVED to:

- print quality copies of the NDP for Planning Committee & Museum. **Officers to action – copies to be signed for by Committee Members and returned to office if leaving the Committee.**
- assess the need for a formal review of the NDP by working through the Cwll Council checklist of triggers on an annual basis. **New working group to be formed and meet to make a recommendation to the Full Council each August. Full Council to appoint members to Working group. Clerk to action.**
- review the need for a new housing survey on an annual basis. **New working group to be formed and meet to make a recommendation to the Planning Committee each August. Full Council to appoint members to Working group. Clerk to action.**

Cllrs Bunt/Forbes. 10 in favour, 1 against: Cllr Roberts.

203/19 Schedule of Payments

RESOLVED to approve payments (Appendix A). Cllrs Hougham/Forbes. Unanimous. **Officers to action.**

187/19 Budget 2020/21

RESOLVED to set the 2020/21 budget which includes planned expenditure of £447,370, and to set the precept at £345,300. **Officers to action.** Cllrs Forbes/Slater. Unanimous. Thanks were given to the Clerk for explaining the budget

Signed

Date.....

format and offering interpretation. Cllr Brown expressed a desire to keep future increase in precept in line or below inflation. **Clerk to publish precept comparisons with other Councils and publicise increase in services which benefit whole community.**

205/19 Notification of meeting/Suggested items for agenda: 3rd February 2020

NOTED suggested items for the next Council meeting: Financial Regulations amendments; Council bank accounts as per 182/19; Car park update (unless dealt with at a committee); speed sign update (unless dealt with at a committee); Youth Project update.

206/19 Public Bodies (Admissions to Meetings) Act 1960. None.

Meeting closed at 18:55

Signed

Date.....

Appendix A: SCHEDULE OF PAYMENTS

Brunel Engraving Co.	Memorial brass bench plaque	PAID	£48.56
Currys PC World	New Lenovo laptop for Parish Office	PAID	£229.00
Cornish Fixings Co.	Supplies for Parish Handyperson - pea gravel/tarmac for outside library		£30.03
Cornish Fixings Co.	Supplies for Parish Handyperson - roller shutter door lock for phone box		£25.80
Allotment holder	Refund of duplicate lease payment (holder paid twice in error)		£25.00
Viking	Ring binders/files/A4 paper etc as per invoice		£102.32
Mark Ely	Invoice for 2017 maintenance - agreed with Clerk		£1,753.80
ADT Fire & Security	Annual maintenance of fire alarm system to December 2020 - Parish Office		£199.15
Jonny Oil Man	Emergency repair work to oil boiler & external pipe - library		£200.03
L Dunkley	Travel & out of pocket expenses from 15/10/19 - 10/12/19		£380.98
J Clark	Reimbursement for Solicitor's fee - document certification for Co op bank		£15.00
Elite Industrial Supplies	Additional workwear for Library staff		£61.81
C.P & S News	Paper bill for Parish Office and Library - November 2019		£38.30
	Open Spaces cutting as per contract - 1 cut in November & 1 cut in December		£420.00
Kernowek Gardeners	Cemetery maintenance & grave digging - December 2019		£1266.66
C Kalber			
Staffing costs	Total expenditure - January 2020		£14,129.45
<u>PETTY CASH RECORD</u>	Reconciled running total with cash in tin: 02/01/2020 - £51.99		
<u>LIBRARY TAKINGS</u>	December 2019		£73.67
 <u>RECEIPTS</u>			
Car park donations	Porthtowan collection		£43.43
Car park donations	St Agnes collection (x 4 honesty boxes)		£88.86
Car park donations	St Agnes collection (x 4 honesty boxes)		£76.83
M Carveth	x2 interments of ashes @ £100		£200.00
M Simmons Mem'	Inscription		£25.00
D Tresise & Sons	x4 payments: Headstone, Plaque, Plaque & Vase, Inscription		£200.00
Car park donations	St Agnes collection (x 4 honesty boxes)		£63.62
Allotment holder	New half plot takeover at Mithian Allotments site (deposit & lease)		£50.00

Signed

Date.....