



ST. AGNES PARISH COUNCIL

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Procedure for Handling Cornwall Council Appeal Notifications from the Planning Inspectorate Adopted 15th October 2018

Overview

Periodically, the Parish Council receives correspondence from Cornwall Council to notify them that an appeal has been received by the Planning Inspectorate. There is currently no procedure adopted by the Council regarding the process for dealing with such correspondence, so therefore the Council should put in place a practice which enables them to deal with appeal notifications consistently and fairly.

Detail

The standard letter received by the Parish Council from the Cornwall Council Appeals Officer states that all original representations made on the application will be considered by the Inspector when determining the appeal but..

“If you wish to make further comments, or modify/withdraw your previous representation, you can do so...”

Therefore it is not an obligation of the Parish Council’s Planning Committee to submit any additional comment to an appeal case and individual Members must not feel under pressure to respond.

However, the Parish Council recognises that some applications are sensitive/contentious and can evoke strong public feeling and an appeal submission could be an opportunity for them to add further detail to their original representation.

Procedure

When receiving correspondence from Cornwall Council notifying the Parish Council of a new appeal from the Planning Inspectorate, the following steps will be taken:

- Administrative Officer to circulate the letter by email amongst the Planning Committee, noting the appropriate deadline for the Inspectorate’s receipt of representations.
- The Planning Committee will have one week to decide if the appeal warrants further comment by the Parish Council, or if existing comments already submitted require modification, or if no action is required.
- Member/Members of the Planning Committee who have sufficient reason to provide further comment (or wish to modify the Parish Council’s existing comment) should approach the Chair of the Committee. The Chair will then liaise with, and request, Cllrs A/B/C to prepare a representation on behalf of the Parish Council.
- The Parish Council representation will be sent electronically to the Administrative Officer who will submit it to the Planning Inspectorate within the stated deadline for receipt.