



# ST AGNES PARISH COUNCIL

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## Property & Devolved Services Committee meeting – 8<sup>th</sup> October 2019

Minutes of the above meeting held in the Parish Rooms, 17 Vicarage Rd, St. Agnes, 09:45.

**Present:** Cllrs Bunt (Chair), Brown, Forbes, Hougham, Ripper (ex officio), Clark (ex officio).

**Absent:** Cllr Roberson, Slater, Stackhouse.

**In attendance:** L Dunkley, Parish Clerk; 1 members of the public.

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### Pr30/19 Apologies for absence.

**RECEIVED** from Cllr Slater, Stackhouse.

### Pr31/19 Election of Vice Chair of the Committee for the remainder of 2019/20

**ELECTED** Cllr Brown as above.

### Pr32/19 Declarations of interest/Request for dispensations. None.

### Pr33/19 Property and Devolved Services Committee meeting minutes: 13<sup>th</sup> August 2019

**RESOLVED** that the Minutes of the Meeting of the Property Management Committee as above having been previously circulated, be taken as read, approved and signed. Cllrs Clark/Ripper. 5 voted in favour, 1 abstained: Cllr Hougham.

### Pr33/19 Matters Arising from these minutes. None.

*\*The next item was moved up the agenda*

### Pr34/19 St Agnes Rose Garden request

**RECEIVED** as above from J Dovey relating to the need for a water pipe, in memory of Dave Green. The pipe is needed for the upkeep of the Rose Garden and the proximity of Churchtown public toilets prompted the request to the Council to assist. The Committee were minded to assist in providing this. **Cllr Bunt and the Clerk to investigate options and bring back to Committee for resolution.**

### Pr35/19 Out of hours library keyholders per Pr22/19

**CONSIDERED** the action resulting from Pr22/19, in which difficulties have arisen appointing staff as keyholders. **CONSIDERED**, as an alternative, the appointment of a contractor to hold keys and respond to alarm/emergency call-outs, including the provision of security signage and temporary necessary action such as boarding up. **RECEIVED** a quotation and **RESOLVED** to appoint Kestrel Guards as the contractor. Cllrs Brown/Forbes. Unanimous. **Clerk to action.**

### Pr36/19 Toilets roll holders

Reviewed the new toilet roll holders trial; **CONSIDERED** applying to all toilet blocks and to **RESOLVED** to do so when old stocks of toilet rolls are depleted. Cllrs Ripper/Forbes. Unanimous. **Officers to action.**

### Pr37/19 Council land audit per Pr25/19

**RECEIVED** as above. It was suggested that some plots of land were omitted: car park at Trevaunance Cove; land between St Agnes Point and Chapel Porth Point; Wheal Kitty. The freehold transfer of allotment land was considered, and an update on the freehold transfer of Porthtown Shoppers' car park was requested. **Clerk to pursue.**

Signed .....

Date.....

**Pr38/19 Heating in the office**

**RECEIVED** an update which included a storage heater option. **RESOLVED** to gather further advice and quotations on a non-storage heating solution (i.e. Fischer Future Heat) – capital and running costs – and bring back to the Committee for resolution. Cllrs Bunt/Forbes. Unanimous. **Cllr Bunt to action.**

**Pr39/19 Car park working group update per Pr27/19**

**RECEIVED** as above. The status quo is not an option as the car park is too often full. The Committee want to provide the spaces for visitors and residents to use to visit local services. A ‘pay on exit’ scheme is the theoretical preference as people can stay longer without clock-watching, and it requires less enforcement. However installation of the necessary equipment is c£50k, and there is an issue with the Polbreen Lane exit. Portreath PC consider the lifetime of a barrier to be around 10 years, and run their car park management as a separate company. Pay and Display enforcement would require a SLA with CC costing £35ph plus travel, however there is no enforcement administration or legal/court requirements on the Council. Pay display machinery can also be sourced cheaply from CC.

**Clerk to investigate if a Parking Order is required, what the process entails, and what the public consultation obligations are. Cllr Forbes to investigate the cost of buying, installing, repairing pay and display equipment. Cllr Forbes to investigate potential income vs loss of honesty box and cost of enforcement. Cllr Hougham to join car park working group, Cllr Bunt to leave working group. Car park working group to meet on 11<sup>th</sup> November. Cllr Brown to action.**

**Pr40/19 Budget consideration for the Committee in 2020/21**

**CONSIDERED** as above to feedback to Full Council. Repairs and Maintenance budgets at Trevaunance Cove & Churchtown WCs can be reduced to £1k, as current year included provision for new handwashing facilities.

**Pr41/19 Notification of meeting/Suggested items for agenda: 10<sup>th</sup> December 2019**

**NOTED** as above: Recommendations from car park working group on future strategy; property audit update; heating in the office; new handwashing facilities at Trevaunance Cove and Churchtown; damp in meeting room; exterior lighting at the library; rose garden tap.

**Pr42/19 Public Bodies (Admissions to Meetings) Act 1960. None.**

The meeting closed at 11:30.

Signed .....

Date.....