



ST AGNES PARISH COUNCIL

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Property & Devolved Services Committee meeting – 13th August 2019

Minutes of the above meeting held in the Parish Rooms, 17 Vicarage Rd, St. Agnes, 09:45.

Present: Cllrs Bunt (Chair), Brown, Forbes, Slater, Ripper (ex officio), Clark (ex officio).

Absent: Cllr Roberson, Stackhouse.

In attendance: L Dunkley, Parish Clerk; 0 members of the public.

Pr18/19 Apologies for absence.

RECEIVED from Cllr Stackhouse.

Pr19/19 Declarations of interest/Request for dispensations. None.

Pr20/19 Property Management Committee meeting minutes: 11th June 2019

RESOLVED that the Minutes of the Meeting of the Property Management Committee as above having been previously circulated, be taken as read, approved and signed. Cllrs Slater/Forbes. Unanimous.

Pr21/19 Matters Arising from these minutes.

Pr14/19 Lookout Hut update was given. Paperwork will be completed and passed to CC to confirm interest in devolving the building.

An update was given on all the action points on topics which did not appear on the agenda.

Pr22/19 Out of hours library keyholders

CONSIDERED the need to appoint keyholders for the library in cases of emergency callouts and **RESOLVED** to appoint the Library Manager, Cllr Slater and E Pellatt as keyholders following negotiation. Recommended that the HR Committee investigate remuneration for this for staff. Cllrs Slater/Forbes. Unanimous. **Clerk to action.**

Pr23/19 Clothing charity bin

CONSIDERED a request to place as above in Trelawny Rd car park and **RESOLVED** to review the request again until after charging and management review of the car park has been completed. Cllrs Forbes/Brown. 4 voted in favour, 2 against Cllrs Clark, Ripper.

Pr24/19 Toilets

CONSIDERED cleaning standards since the last meeting – a number of compliments have been received about the standards and no complaints regarding cleaning standards have been received. Opening times will be reviewed after appraisals of the Facilities Operatives had taken place. It was not considered that the use of CCTV was needed. Thanks were given to the Facilities Operatives for their high standard of cleaning. **Clerk to inform Facilities Operatives, and to investigate soap dispenser provision at Porthtowan WCs.**

Pr25/19 Coastguard using Parish Field

CONSIDERED a request from the Coastguard to investigate the possibility of use of the Parish field (off Penwinnick Rd) for a new Coastguard station. It was felt that with new NDP in place (placing this site outside the development boundary, and thus constituting development in the open countryside), and dangerous access and egress, the Council could not investigate the siting of a building on its land off Penwinnick Rd. The field is also earmarked for environmental

Signed

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projects. The Committee wished to assist the Coastguard in finding a suitable alternative and a site a Wheal Kitty was suggested. It was decided to respond to enter discussions with the Coastguard to investigate options, and to inform them that the Council are reviewing its own land ownership, which can form part of such discussions. **CLlr Forbes to be copied in and liaise where applicable. Officers to conduct audit of Council land ownership.**

Pr26/19 New Library noticeboard

CONSIDERED options to purchase as above and **RESOLVED** to opt for a headboard with the logo on. Cllrs Bunt/Forbes. Unanimous.

Pr27/19 Car park working group update

RECEIVED as above. ANPR found to be not illegal – as is used by Cornwall Council. However, restrictions within the “Surveillance Camera Code of Practice Pursuant to Section 29 of the Protection of Freedoms Act 2012” around personal data collecting and processing affect the Parish Council. IT was suggested that this may therefore not be a viable option, though it was highlighted that the status quo is not acceptable and that charging of some sort is needed to be introduced. The group have investigated charging which was introduced at a car park in Camelford – and a site visit was suggested. The working party will meet to collate all information currently collected, and meet subsequently to formulate clear options and recommendations (and gather information from site visits to possibly Camelford, Perranporth and Portreath) to bring to the 8th October Committee meeting. **Cllr Brown to convene first meeting. Working group to pursue.**

Pr28/19 Notification of meeting/Suggested items for agenda: 8th October 2019

NOTED as above: Recommendations from car park working group on future strategy; toilet roll holder review; receive property audit result; heating in the office.

Pr29/19 Public Bodies (Admissions to Meetings) Act 1960 . None.

The meeting closed at 10:40.

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