



ST AGNES PARISH COUNCIL

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30 September 2019

TO MEMBERS OF THE PROPERTY & DEVOLVED SERVICES COMMITTEE:

Councillors: Bunt (Chair), Brown, Forbes, Hougham, Roberson, Slater, Stackhouse.

Dear Members,

I hereby give you notice that the Meeting of the Property & Devolved Services Committee of St Agnes Parish Council will be held on 8th October at Parish Rooms, 17 Vicarage Rd, St. Agnes, at 09:45. All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

- 1. Apologies for absence**
To **RECEIVE** any apologies.
- 2. Election of Vice Chair of the Committee for the remainder of 2019/20**
To **ELECT** as above.
- 3. Declarations of interest/Request for dispensations**
To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.
- 4. Property Management Committee meeting minutes: 13th August 2019**
To **RESOLVE** that the Minutes of the Meeting of the Property Management Committee as above having been previously circulated, be taken as read, approved and signed (attached).
- 5. Matters Arising from these minutes**
To **NOTE** any matters arising.
- 6. Out of hours library keyholders per Pr22/19**
To **CONSIDER** the action resulting from Pr22/19. To **CONSIDER**, as an alternative, the appointment of a contractor to hold keys and respond to alarm/emergency call-outs, including the provision of security signage and temporary necessary action such as boarding up. To **RECEIVE** a quotation and **RESOLVE** a course of action (attached).

7. Toilets roll holders

To review the new toilet roll holders trial; to **CONSIDER** applying to all toilet blocks and to **RESOLVE** a course of action (attached).

8. Council land audit per Pr25/19

To **RECEIVE** as above (attached).

9. St Agnes Rose Garden request

To **RECEIVE** as above relating to a water pipe, in memory of Dave Green (attached).

10. Heating in the office

To **RECEIVE** an update and **RESOLVE** a course of action (attached).

11. Car park working group update per Pr27/19

To **RECEIVE** as above. To **RESOLVE** to make a recommendation to Full Council if necessary (forthcoming).

12. Budget consideration for the Committee in 2020/21

To **CONSIDER** as above and feedback to Full Council (forthcoming).

13. Notification of meeting/Suggested items for agenda: 10th December 2019

To **NOTE** any suggested items for the next Committee meeting.

14. Public Bodies (Admissions to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: None.