



# ST. AGNES PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC  
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## Property & Devolved Services Committee meeting – 9<sup>th</sup> April 2019

Minutes of the above meeting held in the Parish Rooms, 17 Vicarage Rd, St. Agnes, 09:45.

**Present:** Cllrs Ripper (Chairing the meeting), Brown, Forbes, Johns, Slater, Clark (ex officio).

**Absent:** Cllrs Bunt, Stackhouse.

**In attendance:** L Dunkley, Parish Clerk. 0 members of the public.

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\*The meeting selected Cllr Ripper to Chair the meeting in the absence of Cllr Bunt.

**Pr69/18 Apologies for absence.** Cllrs Bunt, Stackhouse.

**Pr70/18 Declarations of interest/Request for dispensations.** None.

### Pr71/18 Property Management Committee meeting minutes: 12<sup>th</sup> February 2019

**RESOLVED** that the Minutes of the Meeting of the Property Management Committee as above having been previously circulated, be taken as read, approved and signed. Cllrs Slater/Forbes. Unanimous.

### Pr72/18 Matters Arising from these minutes.

Pr63/18 Lookout hut – no response from CC as yet.

Heating quotes for office – **Clerk to liaise with Cllr Bunt.**

Pr67/18 Expansion of Facilities Officers roles is underway as planned.

### Pr73/18 Update: Car park working group per Pr23/18

**RECEIVED** as follows: The group looked at 3 options

- leaving as current – thought not to be viable due to lack of space
- cost and implication of pay and display – this would involve ticketing and enforcement, and would not encourage longer visits which could negatively effect businesses and residents
- pay on foot – this option was favoured.

The group looked at both a barrier system and a number plate recognition system. Cllr Slater contacted 10 firms about these options. 2 companies responding positively with further information. A barrier may cost c.£30k. Number plate recognition machinery may cost c.£14k, though the company also manages the car park at £3k pa, and issues non-payment notices and keeps 50% of any fines. The group is not yet clear on Traffic Regulation Order requirements or other legal matters surrounding charging and enforcement. There is also a potential snag as there is a third exit (by the library). Season ticket options could be made possible. Estimates about how much charging in the car park would raise are yet to be obtained though this is under investigation. Currently thought to be receiving the equivalent of 35p per space per day through the honesty box system. The group will continue to investigate matters.

### Pr74/18 Update: Devolution

**RECEIVED** as above: All assets and services transferred to the Parish Council on 1<sup>st</sup> April 2019. There are no issues at the car parks and Trevaunance Cove WCs. Administrative and organisational matters at the library are being worked through in due course and do not affect service delivery. There are serious snagging issues, however, at Porthtowan WCs with the condition left in after 'refurbishment' described as "appalling" and some of the works undertaken is not of sufficient standard or has not been undertaken at all. Cornwall Council and the contractor are aware of the complaints

Signed .....

Date.....

and a list of works have been formulated and will be rectified. The Parish Council must monitor progress closely. The Committee delegated authority to Cllr Bunt and the Clerk to pursue, including decisions on replacing Wallgates with other systems if deemed appropriate at no cost to the Council, and to consider the need for closing the toilets at night. Thanks were given to the Clerk for the work undertaken to achieve the devolution of services and assets – proposed by Cllr Clark, seconded by Cllr Forbes. Unanimous. **Cllr Bunt and Clerk to pursue.**

**Pr75/18 Notification of meeting/Suggested items for agenda: 11<sup>th</sup> June 2019**

**NOTED** as above: Porthtowan toilets; heating quotes; additional car parking.

**Pr76/18 Public Bodies (Admissions to Meetings) Act 1960**

**RESOLVED** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: Commercially sensitive information. Cllrs Clark/Forbes. Unanimous.

**Pr77/18 Drainage works at Council building**

**RECEIVED** quotations and further information. **RESOLVED** to appoint Cornwall Drains Ltd to undertake comprehensive repair works to the Council building drainage system. Cllrs Slater/Forbes. 5 in favour, 1 abstained: Cllr Johns. **Clerk to pursue.**

The meeting closed at 10:50.

Signed .....

Date.....